Republic of the Philippines OVERSEAS WORKERS WELFARE ADMINISTRATION OWWA Center Bidg. F.B. Harrison St. Cor. 7th St. Bassy Cit.

OWWA Center Bldg., F.B. Harrison St., Cor. 7th St., Pasay City Tel# 833-0113 Telefax# 833-1010

> P.R. No. 2024-11-0126 DATE: 8-Nov-24

REQUEST FOR QUOTATION / PROPOSAL

COMPANY NAME:

ADDRESS OF COMPANY:

To whom it may concern:

Please quote your lowest price/s (taxes included) on the lot or item/s below, subject to the General Conditions indicated herein, stating the shortest time of delivery and submit your quotation using your company letterhead or this form duly signed by your official representative to Overseas Workers Welfare Administration, Third Floor OWWA Center Building, 7th Street corner, FB Harrison, Pasay City not later than 15 November 2024 @ 10:00 a.m.

MARIAN GABRIELLE F. PIZARRA

Supply Officer

Engl. GERARDO S. GATCHALIAN

OIC, PPMD

ROJECT	TITLE/NAME: Proposal for the Supply and Delivery of Various Giveaways for OFWs					DEALER'S/SUPPLIER'S OFFER	
TEM NO.	SPECIFICATIONS	QTY	UNIT	APPROVED BUDGET PER LINE ITEM (ABC)	UNIT COST (Vat inclusive)	TOTAL COST (Vat inclusive	
	Supply and Delivery of Various Giveaways for OFWs						
1.	Luggage Cover with Print (Small)	700	pcs	440.00			
	Color:			per piece			
	Red with blue print - 175 pcs						
	White with blue print - 175 pcs						
	Blue with white print - 175 pcs						
	Black with white print - 175 pcs						
	Size: 18-21 in						
	Height: 18-8 - 20.8 in (wheels not included)						
	Width: 12.5 - 14.2 in						
	Thickness: 7-8 - 9.4 in						
	Material: Spandex or made form double-stitched elastic fabric, waterproof						
	Others: Two (2) handle openings and pull rod opening						
2.	Luggage Cover with Print (large)	700	pcs	450.00			
	Color:			per piece			
	Red with blue print - 175 pcs						
	White with blue print - 175 pcs						
	Blue with white print - 175 pcs						
	Black with white print - 175 pcs						
	Size: 25-28 in						
	Height: 26 - 28 in (wheels not included)						
	Width: 16.5 - 18.5 in						
	Thickness: 10.2 - 11.8 in						
	Material: Spandex or made form double-stitched elastic fabric, waterproof						
	Others: Two (2) handle openings and pull rod opening						
3.	Luggage Tag with Print	700	pcs	250.00			
	Material: PVC, size: 3" x 5.5", inclusion: with strap			per piece			
4.	Document Envelop with Print	700	pcs	280.00			
	Material: PVC Transparent Gauge 14", size: 24 cm X 33 cm			per piece			
	(Please see attached Technical Specifications and Layout)						

Additional Documentary Requirements must be submitted upon submission of offer:	
PhilGEPS Certificate or PhilGEPS Registration Number	
2. Valid Mayor's / Business Permit	
3. Latest Income / Business Tax Return	
Please take note that the Omnibus Sworn Statement shall be submitted within 5 days upon acceptance of Notice of Award.	
Note: Bidders may also submit their bid proposal and supporting documents through email address: procurement@owwa.gov.ph	

- GENERAL CONDITIONS

 1. Entries must be typewritten / if handwritten, it must be clear and legible;
 2. Bidders must submit certificate of PHILGEPS Registration;
- 3. Bidders must submit necessary business permits (SEC, LGU, DTI, CDA, etc.);
- 4. All quotation can be submitted through the following means: a) in a SEALED ENVELOPE, or b) thru ELECTRONIC MAIL, or c) FACSIMILE. Label the envelope with the following

Bidder's Company Name PHILGEPS Reference No. Project Title/Name

PR No.

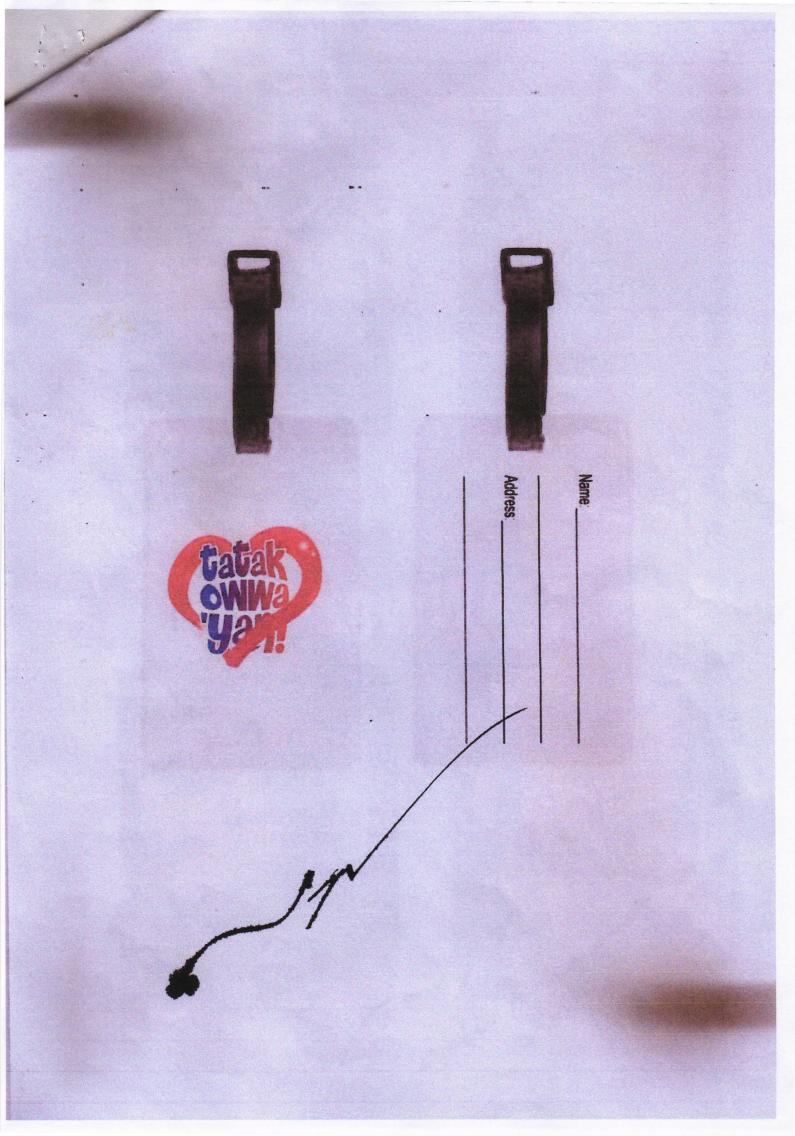
- Item/s delivered must have warranties for unit replacements, parts, labor or other services;
 Quoted prices must be inclusive of taxes and shall not exceed the Approved Budget for the Contract (ABC);
 Proposal/Quotation submitted without signature of the authorized signatory shall not be accepted;
- 8. Proposal/Bid modifications submitted beyond the scheduled deadline shall not be considered;
- 9. Price quoted/ submitted on the deadline shall be considered as final and unalterable;
- 10. Use of non-discretionary/non-discriminatory selection criteria as tie-breaking method in case of two or more bidders determined and declared as the Lowest Calculated and Responsive Bidder (LCRB) in accordance with GPPB Circular No. 06-2005;
- 11. The OWWA reserves the right to accept or reject any bid, to annul the bidding process, and to reject at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

DELIVERY: 30 days upon receipt of PO/NTP	
TERMS OF PAYMENT: Government Terms	
PRICE VALIDITY: 60 days from date of quotation/proposal	
	Company Name
	Print Name and Signature of Authorized Representative
	Designation
	Company Tel./Fax/Mobile No.

REV: 02 Page 2 of 2

Date





OWWA

OWWA Hotline 1348 www.owwa.gov.ph

TECHNICAL SPECIFICATION:

 Luggage cover (Small and Large sizes) with print to fit in the following luggage sizes:

Size	Luggage Size	Luggage Height (wheels	Luggage Width	Luggage Thickness	
SMALL	18-21 in	not included) 18.8 – 20.8 in	12.5-14.2 in	7.8-9.4in	
LARGE	25-28 in	26 – 28 in	16.5-18.5 in	10.2-11.8in	

Material: Spandex or Made from double-stitched elastic fabric,

Waterproof

Color: Red, Blue, Black and/or assorted colors

Other specs: two (2) handle openings and Pull Rod opening

2. Luggage Tag with print

Material: PVC Size 3" x 5.5"

Inclusion: With strap

3. Document Envelope

Material: PVC Transparent Gauge 14

Size: 24 cm x 33 cm

DIFFERENT COLORS OF LUGGAGE COVER

COLOR OF LUGGAGE COVER	COLOR OF PRINT	SMALL	LARGE
WHITE	BLUE	175 PCS	175 PCS
BLUE	WHITE	175 PCS	175 PCS
RED	BLUE	175 PCS	175 PCS
BLACK	WHITE	175 PCS	175 PCS
	TOTAL >>>>>>>>>	700 PCS	700 PCS